



Date of Application: \_\_\_\_\_

**APPLICATION FOR INTERNSHIP**  
**WE ARE AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

Each inquiry on this application must be fully answered or completed.  
 Otherwise, you will not be considered for an internship.

**APPLICANT CONTACT INFORMATION**

<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>E-Mail Address</b>
<b>Current Address</b> Street and Number City, State, Zip		<b>Primary Phone Number</b>	

Can you provide the specific requirements by your college or university for this internship?  YES  NO

Can you provide proof of insurance by your college or university for this internship?  YES  NO

Are you looking at this internship to fulfill your CTRS requirements?  YES  NO

**CURRENT AND PREVIOUS EMPLOYMENT**

Please list the names of your present and previous employers in chronological order with PRESENT or most recent employer listed first for all employment you have held in the last five years.

<b>Employer 1</b>		<b>Work Performed</b>
<b>Phone Number</b>		
<b>Address</b>		<b>Were you ever disciplined? If yes, please explain.</b>
<b>Job Title</b>	<b>Supervisor Name &amp; Title</b>	<b>Reason for Leaving</b>
<b>Dates Employed</b> From: _____ To: _____		<b>Additional Information</b>
<b>Employer 2</b>		<b>Work Performed</b>
<b>Phone Number</b>		
<b>Address</b>		<b>Were you ever disciplined? If yes, please explain.</b>
<b>Job Title</b>	<b>Supervisor Name &amp; Title</b>	<b>Reason for Leaving</b>
<b>Dates Employed</b> From: _____ To: _____		<b>Additional Information</b>

Have you ever been terminated, resigned in lieu of termination, or asked to resign from any job?  YES  NO

If yes, please explain circumstances (use a separate sheet of paper if necessary): \_\_\_\_\_

May we contact your current employer?  YES  NO

If no, please explain: \_\_\_\_\_

**EDUCATION AND TRAINING**

	Name and Address of School	Course of Study	No. of Years Completed	Diploma/Degree
High School				
Undergraduate Degree				

Graduate/Professional				
Other (Specify)				

Indicate any foreign language(s) you speak: \_\_\_\_\_ Fluently \_\_\_\_\_ Good \_\_\_ Fair \_\_\_

What skills, additional training or credentials (list current with date attained) do you have that are related to the internship for which you are applying?

(For example, CPR/First Aid, PSIA, AASI, ACA, AMGA) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What machines or equipment can you operate that are related to the internship for which you are applying? \_\_\_\_\_

\_\_\_\_\_

**ADDITIONAL APPLICANT DETAILS**

1. Have you ever worked for or completed an internship with NSCD or Winter Park Resort?  YES  NO  
If yes, please give dates, position and location: \_\_\_\_\_
2. Do you have any friends or relatives working for the NSCD?  YES  NO  
If yes, name(s), relationship and location: \_\_\_\_\_
3. Are you 18 years of age or older:  YES  NO
4. Do you have reliable transportation to and from work?  YES  NO
5. Do you have a valid driver's license?  YES  NO
6. Have you been provided with a copy of the internship position description for which you are applying?  YES  NO
7. Do you understand these requirements?  YES  NO
8. Can you perform the essential functions of the internship with or without reasonable accommodation?  YES  NO
9. How were you referred to us? \_\_\_\_\_

**PROFESSIONAL REFERENCES**

Please list persons who know you well – not friends or relatives.

Name	Company Name and Address	Phone	Email	# of Years Known

**APPLICANT STATEMENT:** *Please read each statement carefully before signing.*

I certify that all information provided in this internship application is true and complete. I understand that any false or misleading information or omission may disqualify me from further consideration for an internship and may justify my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer (except as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful in making an internship placement decision. I release such persons and organizations from any legal liability in making such statements.

**I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT ACCEPTANCE FOR INTERNSHIP PLACEMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME.**

I have read, understand, and by my signature consent to these statements.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_