



COVID-19 Policies and Procedures

ABOUT THIS GUIDE

National Sports Center for the Disabled (NSCD) values the health and safety of our staff, guests, and community. In response to COVID-19, we are demonstrating this commitment with the development of policies and procedures across all our operations. These policies and procedures have been developed after in-depth research, thoughtful discussions and deliberations along with guidance and expertise from Winter Park Resort (WPR), Alterra Mountain Company, Centers for Disease Control and Prevention (CDC), Colorado Department of Public Health and the Environment (CDPHE), Occupational Safety and Health Administration (OSHA) and our local public health agencies and are intended to comply with all state and local laws.

As requirements and guidance change, we will work closely with WPR and our local health authorities to update these protocols and adjust our operations to protect our staff, guests, and our community. NSCD will follow all operating guidelines outlined in the Winter Park Resort Playbook as approved by Grand County Health Department. The Winter Park Resort COVID-19 Response Playbook can be viewed by [clicking here](#).

Included in this guide are requirements to meet and steps that should be implemented as programs and return to work resume. These include cleaning/disinfecting procedures, the use of face coverings, COVID-19 screenings, distancing, etc.

The National Sports Center for the Disabled may cancel programs at any time due to COVID-19 exposure or related safety issues, WPR closures or County/State mandates.

Questions about the content of this guide should be directed to the Operations & Communications Director.

PROGRAMS

PARTICIPANT PROGRAM PARTICIPATION CRITERIA

The following criteria must be met by all persons in a NSCD program. Person(s) refers to anyone attending program including, but not limited to participants, family/caregivers, partner agency staff, partner agency volunteers, etc.

COVID VACCINATION POLICY FOR PARTICIPANTS

By November 1, 2021, or prior to attending programs at the NSCD, the NSCD will expect all participants that are eligible under current CDC guidelines to either (a) establish that they have been fully vaccinated; or (b) obtain an approved exemption. The process for seeking an exemption is explained below. For the purposes of this policy, an individual is considered fully vaccinated two weeks after receiving the second dose of a two-dose vaccine (Pfizer or Moderna) or one dose of a single-dose vaccine (Janssen) and remain current with any future required doses or boosters.

Individuals who do not fulfil one of these two requirements will not be able to participate in NSCD programs.

To establish that they are fully vaccinated, participants or their legal guardians will sign a vaccination attestation during registration and must present one of the following for inspection by the NSCD staff during the program check-in process:

- CDC COVID-19 Vaccination Record Card or photo of the card
- Documentation of vaccination from a health care provider or electronic health record
- State immunization information system record

The NSCD will treat all such information as confidential.

REQUESTS FOR EXEMPTIONS

To assist any participant who has a qualifying medical condition that contraindicates the vaccination, the NSCD will engage in an interactive process to determine if an exemption can be provided so long as it does not create an undue hardship for the NSCD and/or does not pose a direct threat to the health or safety of others in the workplace and/or to the employee. This process will involve exchanging information about the reasons for the request. To request an exemption, please notify Human Resources in writing at manderson@nscd.org.

A participant who has been granted an exemption from this policy and is eligible to receive a COVID-19 vaccine must show a negative COVID-19 test result from within 72 hours of attending a program and must wear a face covering at all times while on-site at the NSCD.

Face Coverings: All persons on site for a program are required to wear an acceptable personal face covering when required. Participants must be able to independently wear and manage face covering.

- a. Face coverings need to cover both the nose and mouth and not have gaps around the face.
- b. Face coverings are required indoors or in high density areas.
- c. Face coverings are encouraged but not required outdoors.
- d. Face coverings are not required when at a program and on the water, sitting down to eat or drink, or when a mask would interfere with receiving medical treatment.
- e. Participants must carry replacement face coverings to be used if a face covering gets wet and is no longer usable.
- f. During the lesson if a participant is unwilling or unable to wear a face covering when required, a parent or care giver will be contacted. If the issue cannot be resolved the lesson will be concluded. Parents or caregivers will be notified by the staff on a location to meet to pick up the participant.
- g. Face coverings will be available for purchase through the NSCD.

Hand Hygiene: Participants are encouraged to increase the use of hand sanitizer and wash hands with soap and water for at least 20 seconds throughout the day.

Physical Distancing: Participants are encouraged to maintain appropriate physical distance (minimum of 6 feet) from others at all times (unless they are family/caregivers who have been isolating together). Physical contact, such as shaking hands, high fives, hugging, etc. must be avoided.

Transportation: The NSCD provides transportation for participants to certain programs. Face coverings must be always worn by all persons in the vehicle(s).

Lesson Completion: Once a lesson has begun, if a participant is unable to meet the requirements in place due to COVID-19 policies, the lesson will end immediately and **no refunds or rescheduling will be allowed.**

Reservations Required: All persons must pre-register for any program/activity through the NSCD online reservation system. No one attending programming can register at the time of programming on site.

Personal Care: Participants need to complete all personal care prior to meeting the staff. Care providers (not NSCD staff or volunteers) will be expected to assist participants with anything that requires close person to person contact, such as adjusting face coverings.

NSCD RETURN TO PROGRAM CRITERIA

The following program criteria must be met in order to run any NSCD program. Person(s) refers to anyone attending program including, but not limited to NSCD staff, participants, family/caregivers, NSCD staff, partner agency staff, volunteers, etc. **Specific operating procedures by program are detailed following these general criteria:**

- Program attendance numbers for indoor and outdoor capacity need to follow the county guidelines in which the program is being held. Attendance includes, but is not limited to participants, family/caregivers, NSCD staff, partner agency staff, volunteers, etc., unless noted in program specific standard COVID-19 operating procedure provided below.
- Program venues and locations are open for operation, permits are obtained, and COVID-19 specific requirements can be met. Participants may need to sign additional venue specific waiver as required.
- Participants cannot share equipment at sports/activities. Each participant will have their own equipment.
- If a participant needs physical support outside staff and volunteers can assist as needed. It is recommended that staff and volunteers wear a mask when not physically distanced.
- Equipment is disinfected after each program. If the equipment is being transferred in a vehicle/trailer, the equipment is to be disinfected before placing in the vehicle/trailer.